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Honorable Joseph W. Martin Jr. House of Representatives Washington 25, D. C.

Dear Mr. Martin: Joe:

expressing your interest in the case of In January 1955 advised as that he had decided to remain in the job he then held and that therefore he was no longer interested in employment with the Central Intelligence Agency. As a result, his

Thank you for your letter of 18 October 1955

is again interested in employment with the Agency, I suggest that he fill out the enclosed application forms and return them to our Personnel Director for consideration. I am frank to say, however, that we are deing very little hiring at this time.

With kindest regards.

application file was destroyed.

Sincerely,

TEMEN

WN 22463

Allen W. Dulles Director

> DOCUMENT NO. NO BRANGE IN GLASS. I T BLOLASSIFIED CLISS. SHAPAUL TO: TS S O PRO NY REPRELY CAPAL

OGC:WLP:fm (26 Oct 55)

2 - Signer

Enclosure

Approved For Release 2003/03/28 : CIA-RDP80R01731R001600090023-5 1 - Director of Personnel for concurrence

6979: HB 10-2

REVIEWER:

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Representative Joseph W. Martin, Jr. (R. Mass.)

Minority Floor Leader

Approved For Release 2003/03/28: CIA-RDP80R01731R0016000090023-f055
MEMORANDUM FOR MR. DULLES

With reference to the notation in the attached letter that an individual's application file was destroyed, I thought you might desire clarification.

Under the CIA Records Management Program it is the policy of the Personnel Office to make a card record and destroy the regular application file where they have a clear indication of no further interest from an applicant. The same procedure is followed where a period of three years of complete inactivity has gone by in any given applicant case.

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